



Cambridgeshire  
County Council

# Code of Conduct for Home to School/College Travel



# My responsibilities as a bus user

I understand that because I have a right to travel on home to school transport, I have a responsibility to behave well. I will never act in a manner that may compromise the safety of others.

## Before the school journey

- ◆ I will be at the bus stop at least 5 minutes before the bus is due at that stop.
- ◆ I will wait at the bus stop for 30 minutes before leaving the bus stop to find an alternative means of getting to school. I will notify the school that I may be late, or ask someone to do this for me.
- ◆ I will wait in an orderly, courteous and calm manner.
- ◆ I will keep away from the kerb and well clear of other traffic.
- ◆ I will keep well clear of moving school buses.
- ◆ I will only board the school bus when it is stationary.
- ◆ I will wait patiently for my turn to board the bus.
- ◆ I will always show my bus pass to the driver as I board the bus.

## During the school journey

- ◆ I will find a seat quickly and remain seated and facing forward until the bus has stopped at school on the morning journey and at my designated bus stop in the afternoon.
- ◆ I will always wear a seatbelt where provided.
- ◆ I will never distract the driver or be discourteous.
- ◆ I will not be abusive to the driver, Transport Supervisor or other passengers.
- ◆ I will follow any instructions given to me by a Transport Supervisor.
- ◆ I will treat other passengers with care and respect and not bully other pupils.
- ◆ I will not vandalise the vehicle or other people's property.
- ◆ I will not smoke, drink alcohol or consume illegal substances.
- ◆ I will not carry an offensive weapon, real or replica.
- ◆ I will not throw objects from or within the bus.

- ◆ I will not leave litter.
- ◆ I will keep my possessions out of the aisles.
- ◆ I will not open the emergency doors (unless in an emergency).
- ◆ I will follow the driver's instructions if there is an emergency or breakdown.
- ◆ I will report any concerns I have about the school journey to my school's Transport Liaison Officer.

## At the end of the school journey

- ◆ I will not operate any exits (unless in an emergency).
- ◆ I will wait patiently for my turn to leave the bus.
- ◆ I will keep my belongings with me and ensure they are not snagged in the door mechanism.
- ◆ I will stand back from the road as the bus moves off.
- ◆ If I need to cross a road, I will only do so once the bus has moved off and the road is clear in both directions.

